

How to contact you

contact person Mr./Mrs. _____
Company _____
Phone: (direct dial) _____ Fax _____
Email _____

- Separate **order from the purchasing department** will follow: Invoice me directly

Your analysis goals

Information about your sample (Please provide as much information as possible)

Note: The analysis where the "Sample information sheet" has not been completed will be delayed

Polymer type/ chemical structure: _____

Composition _____

For REACH: which monomer(s): _____

Solids content in % _____ water content in % _____

Additives in % _____

Sample properties reactive susceptible to hydrolysis

Sample storage: room temperature cool light sensitive
 other. _____

Expected molecular weight: <50 000 [Da] 50 000 -1 000 000 [Da] >1 000 000 [Da]

Solubility: THF DMAc HFIP TCB
 Water other _____

Hazard description: unchecked material toxic radioactive
 MSDS (please attach if available)

Return of sample: yes no
(against shipping costs)

Statements about ordered analysis

- as quoted in **quotation number** _____
 like previous analysis; Date _____

Confidentiality: PSS assures, that all information provided by customer will be kept confidential.

Guidelines for sending samples to PSS Polymer Standards Service GmbH

Please send the samples with the accompanying sample information sheet to:

PSS Polymer Standards Service GmbH
In der Dalheimer Wiese 5
D-55120 Mainz
GERMANY

Required sample amount:

min. 20 mg* (better 100 mg) of the substance to be analysed or equivalent when in solution.
For batch measurements we need a minimum of 1g.
Exact concentrations of solutions is required for light scattering, dn/dc and viscosity measurements.
REACH / Additive analysis: if possible, please also send a small amount of the monomer(s)/ additives.

* if less sample available please contact PSS!

Customers based outside the European Union

Please provide a proforma invoice for the sample(s).

The proforma invoice should be issued on company invoicing stationary or, if that is not possible, on company headed paper, but it does not have to go through the company customer invoicing system.

The proforma invoice should state:

- 1) That it is a proforma invoice with a reference number and dated when the samples were sent
- 2) A description of each of the samples
- 3) The quantity of each sample sent.
- 4) A nominal value for each sample in local currency, converted into Euro. Ensure that the total value of the invoice does not exceed Euro 10,-
- 5) The statement "Samples for testing purposes of no commercial value"
- 6) the invoice should be addressed to PSS

Example:

„ABC Enterprises Inc

To: PSS Polymer Standards Service GmbH
In der Dalheimer Wiese 5, D-55120 Mainz

Proforma Invoice 302456 6th January 2015

Item	Description	Quantity	Value
1	Butyl Acrylate copolymer	1g	US\$ 1
2	Styrene Acrylic Acid copolymer	1g	US\$ 1

Sample for testing purposes, of no commercial value“

In case of any doubts or for questions please contact PSS directly.

